



**NATIONAL
ASSOCIATION
OF HEARING
OFFICIALS**

2022

**ANNUAL
PROFESSIONAL
DEVELOPMENT
CONFERENCE**



CHICAGO

**AUGUST 7-10
PENDRY HOTEL**



NATIONAL ASSOCIATION OF HEARING OFFICIALS

2022 ANNUAL PROFESSIONAL DEVELOPMENT CONFERENCE

PENDRY HOTEL, CHICAGO
AUGUST 7-10

FEATURING:

- 40 hours of MCLE instruction from which to choose to interest and educate administrative law judges, hearing officers, practitioners, and others involved in the administrative hearing process;
- Courses covering general areas of administrative hearings practice such as credibility assessment, due process, ethics, hearing safety and security, implicit bias, hearing conduct and control, decision writing, evidence (basic and advanced), managing hearings with self-represented litigants, diversity, equity and inclusion, hearsay, qualifying expert witnesses, and many more topics, taught by law professors, appellate judges, or knowledgeable, experienced administrative adjudicators who are also skilled presenters;
- Sessions for specific types of administrative hearings and subtopics within administrative law;
- Facilitated discussions on emerging topics in federal and Illinois administrative law; and
- Opportunities for the exchange of ideas and experiences, in both formal and informal settings, with administrative adjudicators, faculty and others from across the nation.

WHO SHOULD ATTEND?

- Administrative Adjudicators:
 - ALJs
 - Hearings Examiners
 - AJs
 - Hearing Officers
 - Board and Commission Members
- Attorneys
- Managers of Agency Adjudicators
- Agency Hearings Representatives

MESSAGE FROM THE PRESIDENT

Convening in Exhilarating, Incomparable Chicago

This is where I tell you about Chicago in hopes of convincing you to come to the conference. But how do you describe, in a few words, a city that is just...so much! I am an unabashed fan of Chicago. I have visited it many times and don't recall a single bad moment there. Even the mundane, like commuting across town, can be interesting or entertaining in Chicago.



Pulitzer Prize-winning novelist Norman Mailer called Chicago "The Great American City." He wasn't wrong. Another Pulitzer Prize-winning journalist, biographer, and poet, Carl Sandburg, called Chicago the stormy, husky, brawling, city of the Big Shoulders...and Carl really knew Chicago. Regardless of what nickname you use or adjective you choose, no word seems quite enough to describe Chicago.

Simply saying "Chicago" should be enough to get you to the conference. If not, the host hotel for the conference is The Pendry Chicago, a luxury boutique hotel with everything you could ever ask for, including two great restaurants—and one is outdoors on a rooftop. The Pendry fills an Art Deco architectural masterpiece that was known as the Carbide and Carbon Building when it was erected in 1929. It's set downtown amid soaring skyscrapers and is located right in the heart of the Loop. (The Loop is a vibrant area featuring eclectic eateries, shops, theaters, and parks.) Not only is The Pendry in The Loop, it sits at 230 N. Michigan Avenue on Chicago's Magnificent Mile, near numerous museums, Millennium Park, and just a block from the Chicago River. Conference attendees receive a special rate of only \$187 plus tax (the federal per diem for Chicago) on reservations made prior to July 14, 2022.

Under the direction of Vice President Peter Halbach (ND), the curriculum for the Conference is impressive. It is structured to deliver a wide array of educational courses on general administrative law topics and specialized subjects for particular areas of practice. Topics include, but are not limited to, bench skills, credibility assessment, due process, ethics, hearing safety and security, implicit bias, hearing conduct and control, decision writing, evidence (basic and advanced), managing hearings with self-represented litigants, leadership skills, diversity, equity and inclusion, hearsay, qualifying expert witnesses, and how to create instructional presentations for adult learners

NAHO strives to provide quality faculty. Conference instructors include professors who are recognized experts in administrative law, appellate judges, knowledgeable attorneys, and experienced adjudicators. The full conference schedule and faculty bios will be posted on the NAHO website soon!

Some great activities planned for the conference including a cruise on the Chicago River and a trip to historic Wrigley Field to see the Washington Nationals take on the Chicago Cubs. The conference registration fee includes the Sunday evening Welcome Reception, the Monday keynote luncheon, and the annual Appreciation Luncheon on Wednesday.

Please look at this extraordinary program and make your plans to come to attend NAHO's 2022 Professional Development Conference, August 7 through 10.

I look forward to greeting you in Chicago!

Toni Boone

Toni Boone (OR) CALJ
President

EXPLORE CHICAGO



Our host hotel, the Pendry, is at 230 Michigan Avenue on Chicago's Magnificent Mile—one of the great avenues in the world and an international tourist destination. The famed mile encompasses 460 stores, 275 restaurants, 60 hotels, and dozens of unique parks, museums, galleries, and other activities and attractions packed and stacked along its length, which takes you to Chicago's scenic lakefront.



Our hotel is a block from the Chicago River and the Chicago Riverwalk—a 1.25-mile public walking path in Chicago's vibrant riverfront, dotted with parks, architectural and historical sights, dining, and outdoor activities.



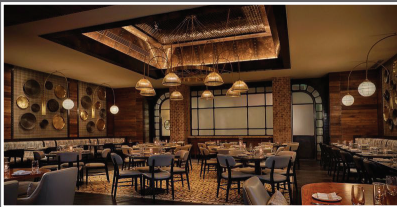
Our hotel is in the community called The Loop, situated on the south bank of the Chicago River. Very near our hotel is the Millennium Park attraction, with interactive fountains, tranquil gardens, public art, skating rinks, rock climbing walls, pavilions with live music, and plenty of green space. Also nearby are the Art Institute of Chicago and the historic Auditorium Theater, a music and performance venue.

HOTEL & SPECIAL EVENTS



PENDRY HOTEL CHICAGO

230 Michigan Avenue
Chicago, IL 60601
(Shuttle, taxi, Uber, or Lyft
drop-off at 31 E. Wacker Place)
(312) 777-9000
<https://book.passkey.com/go/NAHO2022WEST>



WELCOME RECEPTION

Sunday, August 7
5:00 p.m. to 7:00 p.m.



KEYNOTE LUNCHEON

Monday, August 8
12:00 p.m.

HONORS LUNCHEON

Wednesday, August 10
12:00 p.m.

MAKING YOUR HOTEL RESERVATIONS

The Pendry Hotel Chicago offers NAHO conference attendees a discounted rate of \$187.00 per night based on the per diem set by the General Services Administration. This rate is subject to applicable state, county, and city taxes (17.4%), which may change without notice based on state and local laws. Located at 230 Michigan Avenue, the hotel offers contemporary, comfortable rooms within the iconic 1929 Art Deco Carbide and Carbon Building in Chicago's Loop.

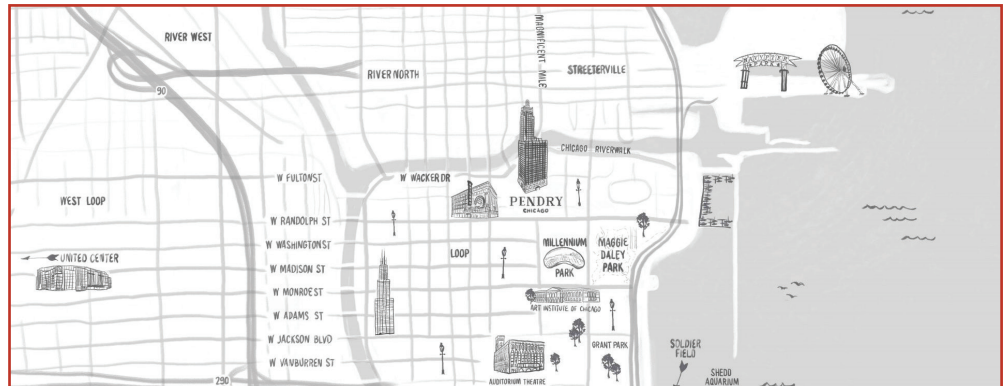
The deadline to receive this conference rate for your hotel room is Thursday, July 14th, 2022. After July 14th, guestrooms may or may not be available and if available, will be at the hotel's prevailing rate.

NAHO conference attendees can easily make room reservations at NAHO's special rate here: <https://book.passkey.com/go/NAHO2022WEST>

Reservations may also be made by calling 312-777-9000. When making reservations by telephone, please refer to NAHO 2022 West to receive the special discounted rate. Changes to reservations may be made via email to this address: pch.reservationsteam@pendry.com

NAHO conference attendees can receive NAHO's special discounted rate for lodging up to three days prior to the conference and up to three days following the conference depending on availability. There is a 24 hour cancellation policy. To confirm a sleeping room within the NAHO Room Block, reservations must be secured with a valid credit card. You may cancel your room up to 24 hours in advance of the scheduled arrival date without penalty. Cancellations made less than 24 hours before arrival will be charged the cost of one night's lodging plus taxes.

NAHO's guaranteed room block for the conference is limited, so please make your reservations early!



GETTING TO THE HOTEL FROM CHICAGO O'HARE INTERNATIONAL AIRPORT

The Pendry Hotel Chicago is located at 230 Michigan Avenue, however, only transit buses are allowed to stop on the Michigan Avenue side of the hotel. **The address for shuttle drivers, taxis, Uber, or Lyft is the drop-off point on the north side of the hotel, 81 East Wacker Place.** The driving distance to the hotel from Chicago O'Hare International Airport is 40 miles can take up to an hour, depending on traffic.

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GETTING TO THE HOTEL FROM CHICAGO O'HARE INTERNATIONAL AIRPORT

The least expensive way to get to downtown Chicago is with Chicago Transit Authority subway, locally referred to as the "L." It will take you all the way from O'Hare to downtown in about 42 minutes for about \$5.00. You can catch the Blue Line, which runs from Terminals 1, 2, and 3 every ten minutes, by just following the signs posted at the airport that say "CTA Trains" or "Trains to the City." The Blue Line trains run 24/7. From the Blue Line stop nearest the hotel, at W. Washington and N. Dearborn, it's about a nine-minute walk to the hotel.

You can also reach downtown by taking the subway to the Jefferson Park Transit Center and catching the Line 56 bus, which runs every 20 minutes, for around \$8. The nearest bus stop to the hotel is at Washington and Wabash. From there, it's a six-minute walk to the hotel.

GO Airport Shuttle (\$30) services downtown Chicago hotels and departs from the O'Hare every 10 to 15 minutes 24 hours a day. GO Airport Shuttle is limited to passengers who have only one bag and only one carry-on. The cost is \$30 per person and the trip takes 45 to 60 minutes.

The prices for O'Hare's Airport Supersaver Shuttle start at \$19, and customers are permitted up to 2 bags for free, but additional bags may cost extra. They offer drop-offs in several locations, but the duration of the trip can take from one to four hours, depending on the number of drop-offs they must make before arriving at your hotel. The shuttle is available daily, but not quite 24 hours.

The pick-up point for any shuttle leaving O'Hare is just outside the baggage claim area at Door 1E for Terminal 1, Door 2E for Terminal 2, Door 3E for Terminal 3, and Door 5E for Terminal 5.

Taxis are also available just outside the terminal. The fare will be approximately \$50 plus tip and the driving time is 35 to 55 minutes, depending on traffic. If you choose to travel with one additional passenger, there is a flat rate of \$24 per person for shared taxis.

You can also use Uber or Lyft to get from O'Hare to downtown Chicago for about \$45 ordinarily. If traffic is heavy and the trip takes a long time, the cost can go up to \$75. To reach their pickup point from the terminal, just follow the signs directing you to "Rideshare Pickup." Remember that the drop-off point for the Pendry is at 81 East Wacker Place on the north side of the hotel.

GETTING TO THE HOTEL FROM CHICAGO MIDWAY INTERNATIONAL AIRPORT (Delta and Southwest Airlines)

The driving distance to the Pendry Hotel at 230 Michigan Avenue is 37 minutes (22 miles).

The least expensive way to get to downtown Chicago from Midway is with the Orange Line subway train or "L." It will take you all the way from Midway to downtown in about 30 minutes for about \$5.00. The Orange Line train runs from 4:00 a.m. to 1:00 a.m. daily. The fully-accessible Midway station is located just east of the airport terminal building at the Midway Transportation Center and is connected to the airport via an enclosed walkway. Follow the signs in the airport that read "CTA Trains" or "Trains to City" to reach it. From the Orange Line stop nearest the hotel, at State and Lake, it's about an eight-minute walk to the hotel.

Chicago Transit Authority buses also pick up and drop off at the same Midway Transportation Center that services the Orange Line subway. The route name for the downtown bus is 62N, which is also called the Archer route.

GO Airport Express Chicago provides door-to-door shared ride airport shuttle service with SUVs, as well as private car service to Midway Airport. Shuttles depart from Midway Airport every 15 minutes for service to downtown Chicago hotels. In Midway, GO Airport Express ticket counter and loading zone is located at Door 3, located on the lower level across from baggage claim. Reservations are not necessary.

Taxis, Uber, and Lyft are also available at Chicago Midway. Just follow the signs.

NAHO MEMBERSHIP

If you are interested in joining NAHO for the first time or have been away for a while, now is the time to join! Go to www.naho.org to submit a membership application and pay your membership dues!

NAHO membership is open to all current and former administrative hearing officials. Associate membership is available for those who are not hearing officials, but who provide support for hearing officials or make a contribution to the administrative hearing process through their work, their scholarship, or their efforts on behalf of NAHO. The Membership Committee considers all applications for individual and associate membership. Please allow time for processing and consideration in order to qualify for a particular NAHO member or associate member conference registration rate.

NAHO membership runs from January 1 to December 31. Annual dues are as follows:

Individual Hearing Official Membership

New or lapsed membership:	\$60 for one year or \$135 for three years
Membership Renewal:	\$50 for one year or \$115 for three years

Group Hearing Official Membership

Groups of 5 or more (from same agency, paying at same time for full membership)	
New or lapsed membership:	\$50 per person for one year or \$120 for three years
Membership Renewal:	\$40 per person

Associate Membership

New or lapsed membership:	\$45 for one year or \$120 for three years
Membership Renewal:	\$35 for one year or \$100 for three years

Questions regarding membership may be directed to Marilyn Slifman, Membership Committee Chair, at marilyn.slifman@naho.org

NAHO CERTIFICATION

The National Association of Hearing Officials is the only national professional organization for administrative hearing officials that offers a certification program for hearing officers and administrative law judges.

The NAHO certification program is dedicated to developing uniform standards of excellence and professionalism for hearing officers and administrative law judges across the country. Course requirements for certification ensure that individuals have a sound background in administrative law and hearing procedures. Certification stands as tangible evidence of your personal commitment to your own professional development and to a fair hearing process. NAHO membership is required for certification. Courses attended at this year's conference may be considered towards meeting certification requirements for 2022. Core requirements can be met by attending NAHO webinars, virtual and in-person NAHO conferences, viewing instructional videos of past webinars and conference classes via the NAHO Library, through courses completed at the National Judicial College, and by participating in other recognized programs addressing the administrative hearing process.

For complete information on certification, visit www.naho.org. Individuals seeking to receive certification or recertification at the 2022 conference should submit complete applications postmarked by June 1, 2022 to:

NAHO Certification Committee
C/O Jimmy C. Stokes
328 E. Washington Street
Madison, GA 30650.

CLE ACCREDITATION

The 2022 NAHO Professional Development Conference will provide 40 hours of instruction. The format of the conference is such that three classes are scheduled simultaneously. As conference attendees may only take one of the three offered simultaneous sessions, attendees completing the entire conference can expect to accrue 15 total CLE hours. In order to ensure that you are properly credited for the CLE sessions you complete, furnish your state bar's CLE commission office with: (1) a copy of your conference registration providing the sessions for which you were registered; (2) the course descriptions from the NAHO website or your conference packet; (3) your certificate of completion for the conference; and (4) the conference faculty brochure with biographical information for each instructor.

HOW TO REGISTER

To register for the conference online, visit the NAHO conference website at www.naho.org and click on this link: www.yesevents.com/naho To register via US mail, please print the form from the website and mail the form and accompanying payment to 2021 NAHO Conference, c/o YesEvents, PO Box 3024, Westminster, Maryland 21158. Registrations by facsimile may be sent to (410) 559-2217. For registration assistance, call (800) 937-8728. For all other conference-related questions, call (612) 760-2787.

CONFERENCE REGISTRATION FEES

NAHO Members or Associate Members made prior to July 15, 2022	\$579
NAHO Members or Associate Members made on or after July 15, 2022.....	\$649
Non-Members made prior to July 15, 2022	\$649
Non-Members made on or after July 15, 2022.....	\$719

Full conference registration fee includes the welcome reception on Sunday evening, August 7, 2022, and the luncheons on Monday, August 8, 2022, and Wednesday, August 10, 2022. Coffee and any other beverages that may be served at break times are also included.

Guests for the Reception, Keynote Luncheon and Honors Luncheon are welcome at the following costs:

\$40.00 Reception – Sunday, August 7, 2022

\$50.00 Luncheon and Keynote Address – Monday, August 8, 2022

\$75.00 Awards and Honors Luncheon – Wednesday, August 10, 2022

PAYMENT POLICY

Pre-payment for registration may be made only by purchase order, payment voucher, or credit card. Prompt payment is expected. NAHO will assess a **\$75** monthly late charge per registrant on the first of every month for payments 60 days overdue from the date of billing and every 30 days thereafter. **At the time of registration, NAHO must be informed of any information or materials that will be needed by an agency or state to process payment.** Walk-in registrations are welcome, however walk-in registration fees may be paid only by credit or debit card. No purchase orders or payment vouchers will be accepted for walk-in registrations.

CANCELLATION POLICY

To receive a full refund, a request must be received on or before 5 p.m. EST, July 9, 2022, and sent by email to NAHOinfo@yesevents.com A cancellation fee of \$75 will be deducted from any refund for cancellation made after 5 p.m. EST on July 9, 2022. NO REFUNDS WILL BE GIVEN for cancellations received on or after August 7, 2022. Registration fees may be transferred but may only be transferred once. (The fee may be transferred to another registrant to attend the 2022 conference or the fee may be applied to the cost of the registration fee to attend the 2023 conference. In no case may a registration fee be transferred beyond one year.



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August 7-10
Chicago

A wide-angle photograph of the Chicago skyline at sunset. The sky is a mix of orange, red, and purple. In the foreground, a large steel truss bridge is partially visible on the left. The city's skyscrapers are lit up, and the word "CHICAGO" is overlaid in large, semi-transparent white letters across the bottom of the image.

CHICAGO

National Association of Hearing Officials 2022 Professional Development Conference Health and Safety Protocol (if needed)

While participating in events held or sponsored by the National Association of Hearing Officials (NAHO), all conference attendees must abide by any and all health and safety protocols for the prevention of COVID-19 that are mandated or recommended by The Pendry Hotel Chicago, the City of Chicago, Cook County, and the State of Illinois. These protocols may include: social distancing, face coverings, frequent washing of hands or use of hand sanitizer, covering coughs and sneezes; and self-quarantining if experiencing fever, cough, shortness of breath, or other COVID-19 symptoms. Because COVID-19 is contagious and is spread from person-to-person contact, NAHO will adhere to all preventative measures to reduce the spread of COVID-19 that have been mandated or recommended for the conference site at the time of the conference. NAHO cannot guarantee that its participants, volunteers, employees, vendors, partners, presenters, agents, or guests in attendance will not become infected with COVID-19. Attendance of and participation in the 2022 NAHO Professional Development Conference is entirely voluntary. By attending, observing, or participating in the conference, you acknowledge that you assume all risks associated with participation and attendance related to COVID-19 or any other infectious illness.